

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 16, 2015

The Miami Township Board of Trustees met in regular session on Tuesday, June 16, 2015 at 7:00 PM. Trustee Mary Makley Wolff called the meeting to order. The Fire Department's Honor Guard led the Pledge of Allegiance. The invocation was given by Ms. Wolff. Fiscal Officer Mr. Ferry called the roll. Attending were Trustees Mary Makley Wolff, Karl Schultz and Ken Tracy. Mr. Tracy made a motion to approve the minutes of the May 19, 2015 business meeting and the May 26, 2015 special meeting, seconded by Mr. Schultz with all voting "AYE".

Correspondence: Mr. Ferry advised of two liquor permits. One is to Scene 75 and there are no objections to this permit. The other is for Thornton's at 798 St. Rt. 28 and there are no objections to this permit.

Public Hearing: Ms. Wolff advised the Board will have a public hearing for a lighting district for Pine Bluffs Subdivision, Section 1. Ms. Wolff called the hearing to order and Christine Thompson, Township Administrator, indicated the developer of Pine Bluffs has requested a street lighting district for Section 1. The developer owns all of the lots and Duke Energy has submitted a plan for three (3) lights in Section 1. The annual electric and maintenance cost for the three lights is \$306.00 and the assessment per lot is \$13.91 per lot (22 lots in Section 1). The estimated 10-year cost of the street lighting is less than \$25,000 so the project does not require competitive bidding. The Board asked for comments from the developer or public and there were none. Mr. Tracy made a motion to close the public hearing, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolff advised the Board will now have a public hearing on the 2016 Preliminary Tax Budget and called the meeting to order. Ms. Wolff asked if the Board had any questions regarding the budget. Mr. Ferry, Township Fiscal Officer, advised this is only the preliminary Tax Budget. The Board had no questions and there were no questions or comments from the public. Ms. Wolff closed the public hearing.

Proclamations & Special Presentations: Chief Kelly advised of three Firefighter/Paramedics being released from their one year probation and it is customary to have a badge pinning ceremony. Chief Kelly asked Matthew Brown, Donald Gates and Jeremy Shiflett, and their families, to come forward. Chief Kelly also asked the Board to come stand with the three firefighter/paramedics for the ceremony. Chief Kelly explained what the probationary employees went through during their first year and what the badge symbolizes and asked the Honor Guard to bring the badges forward. The three employees introduced their family and loved ones. A member of each family or a loved one pinned the badge on the firefighter/paramedic.

Department Reports: A representative of each department presented a report of activities during the month of May 2015.

Finance	Mr. Ferry
Administration	Ms. Thompson
Planning/Zoning	Mr. Elliff
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau

New Business: Mr. Schultz made a motion to pay the bills of the Township with 225 checks numbered 121041 - 121266 and 14 electronic checks numbered 579 - 593 for the total amount of \$1,599,675.75 plus payroll and payroll taxes for the week of 05/23/2015 in the amount of \$255,810.72 and payroll and payroll taxes for the week of 06/06/2015 in the amount of \$297,514.35, seconded by Mr. Tracy with all voting "AYE".

Ms. Thompson advised of the need for a Then and Now Certificate in the amount of \$170,149.53.

Mr. Tracy moved to adopt **Resolution 2015-25** a resolution authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$170,149.53, seconded by Mr. Schultz with all voting "AYE".

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Ms. Thompson is requesting the Board take action on several personnel items. The first is to remove Matthew Brown, Donald Gates and Jeremy Shiflett from probation and increase the hourly rate of full time firefighter/paramedics Matthew Brown and Donald Gates from \$23.47 to \$24.35 an hour and full time firefighter/paramedic Jeremy Shiflett from \$22.15 to \$23.47 per the successful completion of one year probation.

Mr. Schultz made a motion to increase the hourly rate of full time firefighter/paramedics Matthew Brown and Donald Gates from \$23.47 to \$24.35 an hour and full time firefighter/paramedic Jeremy Shiflett from \$22.15 to \$23.47 per the successful completion of one year probation, seconded by Mr. Tracy with all voting "AYE".

Ms. Thompson is recommending the Board increase the hourly rate of full time Sergeants Greg Jenkins and Kevin Petrocelli from \$37.57 to \$38.73 an hour per the successful completion of one year probation and to remove Officer Shane Thompson from probation as well.

Mr. Schultz moved to approve the Police Department personnel action as presented, seconded by Mr. Tracy with all voting "AYE".

Chief Madsen recommended the Board approve the beginning of the hiring process to replace Officer Gary Roush who retired May 28, 2015 so the open Road Patrol position can be filled.

Mr. Tracy moved to approve the Police Department personnel action as presented, seconded by Mr. Schultz with all voting "AYE".

Ms. Thompson recommended the Board offer conditional offers of part time employment to Trevor Sora, Louis York and Christopher Ely as Maintenance Workers.

Mr. Tracy moved to approve moving forward with the drug testing and background checks for Trevor Sora, Louis York and Christopher Ely as Maintenance Workers, seconded by Mr. Schultz with all voting "AYE".

Ms. Thompson recommended the Board accept the resignation of part time Maintenance Worker Joe Reynolds effective April 21, 2015.

Mr. Tracy made a motion to accept the resignation of part time Maintenance Worker Joe Reynolds effective April 21, 2015, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to accept the resignation of part time Leming House Custodian Connie Hinnars effective May 30, 2015, seconded by Mr. Schultz with all voting "AYE".

Ms. Thompson explained the Township has an opportunity to join the Ohio Cooperative Purchasing Program. This program offers Ohio counties, townships, municipalities, school districts, public libraries, regional park districts and other political subdivisions the benefits and cost savings of buying goods and services through state contracts. There is a \$170 annual administrative fee and the program gives all entities in the State of Ohio access to deeper volume discounts. The Service Department has budgeted for a new vehicle and this program will give access to the discounts. The adoption of a resolution is required to enter into this program. The Board asked if this program is different than the State Bid program and Mr. Musselman stated it is different in the way of offering smaller vehicles such as pick-up trucks and cars.

Mr. Tracy made a motion to adopt **Resolution 2015-26** authorizing Miami Township to participate in the State of Ohio Cooperative Purchasing Program, seconded by Mr. Schultz with all voting "AYE".

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Ms. Thompson advised every two years Miami Township needs to renew its Agreement with Constellation Energy Services, formerly known as Integrys Energy Services, for the Gas Aggregation Program. Constellation Energy Services has been operating the Township Gas Aggregation program since 2009. Ms. Thompson stated she just received information that the 2014 savings was just over \$245,000 and the year to date savings is \$175,000. The new contract is the same as previous contracts and it has been reviewed as to form by the Law Director. Adoption of a resolution is required to continue with the Gas Aggregation Program. The Board asked when is the next time someone could enter into the aggregation program? Mr. Bill Graffe, a representative of Energy Alliance, came forward to explain the savings to customers and the next Opt Out letter will be mailed out July 27th and people can join the program anytime they want.

Mr. Schultz made a motion to adopt Resolution 2015-27 authorizing approval of Gas Aggregation Agreement between Miami Township and Constellation “Energy Services Natural Gas, LLC, seconded by Mr. Tracy with all voting “AYE”.

Ms. Thompson explained the Township needs to renew the EMS billing contract with Medicount Management, Inc. for a term of three years. The new contract allows us to realize a 1.5% decrease on our base rate fee from 8.0% to 6.5% for the term of the contract. Ms. Thompson is recommending the Board adopt a resolution authorizing the Township Administrator to execute the agreement.

Mr. Tracy made a motion to adopt Resolution 2015-28 authorizing the Township Administrator to execute a three year Agreement with Medicount Management, Inc. to provide EMS billing services to Miami Township, seconded by Mr. Schultz with all voting “AYE”.

Mr. Musselman presented an overview of the 2015 Road Improvement Project noting the streets on the list are in poor condition and keeping streets that are in the same close area will help with the cost of materials and moving of equipment. It also takes into consideration the funds available for paving this year. When the bids come back we can then consider if more streets can be added to the list. The Board requested a list of streets that could be done if additional funds are available. The Board also requested the paving project start earlier next year so the paving can be done by the time school begins in the fall.

Mr. Tracy made a motion to approve the 2015 Road Improvement Program and authorize the advertisement for bid for the Miami Township 2015 Road Improvement Project with a bid opening on July 9, 2015 at 3:00 p.m. at the Miami Township Civic Center, seconded by Mr. Schultz with all voting “AYE”.

Mr. Elliff advised of the need for a Nuisance Abatement for vacant properties with high grass and weeds. Once a resolution is adopted, the properties will be posted with a second notice and cutting will begin ten days later.

Mr. Tracy made a motion to adopt Resolution 2015-29 authorizing the abatement, control or removal of vegetation, garbage, refuse or debris, seconded by Mr. Schultz with all voting “AYE”.

Ms. Thompson advised the Fire & EMS Department is in possession of old wooden backboards that are no longer of use to the department or are obsolete. There is also two pieces of physical fitness equipment no longer utilized as part of the fitness training regimen. The Department is requesting the authorization for surplus equipment disposal.

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Mr. Tracy made a motion to adopt Resolution 2015-30 a resolution a authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolete personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code. If no qualified bidders are found within thirty (30) days, the Fire Chief is authorized to dispose of the equipment by destruction or other means, seconded by Mr. Schultz with all voting "AYE".

Ms. Thompson advised that the Board needs to adopt a resolution for the new street lighting district for Pine Bluffs, Section 1.

Mr. Schultz made a motion to adopt Resolution 2015-31 a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Public Comment: Ms. Marcia Genowski of the League of Women's Voters came forward to thank Chief Madsen for her presentation to the League and to present copies of their directory to the Board. Ms. Genowski also explained the League's new system for putting in elected official's names in their data base. Ms. Genowski also noted they have five nominees for the Orpha Gatch Award presentation on August 25th and also noted that Mr. Dave Lane had passed away just this morning.

Mr. Jeff Uecotter came forward as a Field Representative for Congressman Brad Wenstrup and spoke of the services the office provides.

Executive Session: Mr. Tracy made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee pursuant to Section 121.22(G)(1) of the Ohio Revised Code; and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance pursuant to Section 121.22(G)(8) of the Ohio Revised Code, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to come out of Executive Session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:40 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Mary Makley Wolff, Chairperson